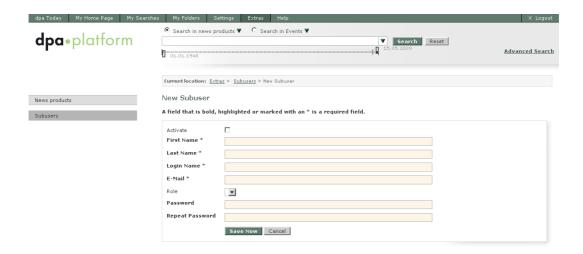




Subusers – how can I set up and manage Subusers?

By clicking on the menu bar under Extras/Subusers you can change the User Data of existing Subusers or configure new Subusers for the dpa-platform, providing these have received the necessary authorisation. We recommend this procedure if the dpa-platform is regularly used by a large circle of users. In this way you can manage or set up Subusers and change your password at any time without recourse to the dpa-Service department.

Please fill out the required fields. The section marked *role* can be left blank since dpa has already defined the rights for Subusers.



Tips und Tricks

The E-Mail address given should be that of the Subuser so that he or she can obtain a new password using the button *Request New Password*.

As the main User you can administer the settings for Subusers by logging-in using their idenity. The Subuser is only activated when the *Activate* box has been ticked.

Platform-Service Telefon: +49 40 4113-32179 E-Mail: platform@dpa.com FAQ: Subusers – how can I set up and manage Subusers? 08/06/2009 • Version: 1.7 Author: Jantje Bruns/Martin Bensley